



Copy Distribution

- Applicant
- Planning Department
- Road Department
- Addressing Office

(Application Fee \$125.00)

- Agricultural Use
- Residential Use

APPLICATION FOR DRIVEWAY PERMIT

Montezuma County Road Department

109 West Main Room 305 Cortez, CO 81321

Phone: (970) 565-8525 Fax: (970) 565-8252

Date of App. _____ Amount Paid: _____ Cash Check No. _____ Receipt No. _____

***Note: any/all fees paid for a driveway permit are non-refundable*

Name of Property Owner(s): _____ Phone: _____

Agent(s): _____ Authorization Ltr. Attached Yes No

Physical Address of Property: _____ Parcel ID No. _____

Mailing Address of Owner(s) _____

Contractor: _____ Contact No. _____

Applicant hereby requests permission and authority from Montezuma County to construct a driveway approach on the right-of-way at CR _____ adjacent to the subject property on the _____ side of the road a distance of _____ mile(s) or Feet from intersection _____, for the purpose of obtaining approach to _____

- Single residence Farmstead Business Subdivision, Existing Proposed
- Other _____

Furthermore, applicant(s) is/are required to have their address reviewed by the Addressing Office to ensure that the numbers are in sequence with the County Road Addressing System. The applicant binds and obligates himself to construct and maintain the driveway approach in accordance with the provisions, conditions and specifications of this document, and within the Montezuma County Road and Bridge Standard Specifications.

Applicant(s) are required to submit the following:

A.

Site Plan: Showing proposed approach point and all necessary specification and details. Said site plan shall include, but not be limited to:

1. The location, dimensions and acreage(s) of parcel(s) or home site(s).
2. Distance from center line of County Road to property line;
3. Width of proposed driveway;
4. Distance from driveway to nearest county road intersection;
5. Location and associated easements of boundary fences, irrigation ditches, pipelines and utilities, proposed and existing, associated with the proposed approach.

B. Development Schedule: The site plan shall also include a development schedule indicating the approximate dates when construction can be expected to begin and be completed.

Montezuma County Road Department PRELIMINARY INSPECTION Specifications:

Note: Final approval of driveway approach construction shall be contingent upon meeting the following specifications.

1. **Drainage:** Culvert required? No Yes
Culvert Length (feet): _____ Diameter (inches) 12 15 18 Other _____
2. **Grade:** At the point of intersection with County Road the intersection driveway shall not be more than +3% or not less than -3% grade for a distance of 15 feet. Surface elevation of driveway intersection with county road shall not exceed the surface elevation of road edge.
3. **Approach Width:** The driveway approach, from the point of intersection with the county road for a distance of 15 feet, shall sustain a minimum width of 20 feet.
4. **Sight distance /Visibility:** Acceptable? No Yes Comments:

Note: The driveway approach shall provide visibility in each direction of intersected roadbed of three hundred (300) feet or more, using 3.5 feet to reference eye level in a passenger car. New construction shall intersect existing county road at a 90 degree angle. All trees and brush shall be removed when these items will hamper visibility of users of the road at an intersection.

Montezuma County Road Department : _____
PRELIMINARY INSPECTION approval: _____ **Date:** _____

SITE PLAN-COUNTY ROAD APPROACH PERMIT APPLICATION:
(You may submit a drawing from your surveyor in place of this sketch)



(Site Plan Drawing) Note: You may submit a drawing from your surveyor in place of this sketch or you can also visit the County GIS Website at gis.co.montezuma.co.us to create a letter size map of your property.

Applicant

Date

Agent

Date

Planning Department

Date

Attachments:
 Site Plan Engineered Plans Development Schedule Road Plans
 Other: _____

FINAL Road Department Approval:

County Road Representative

Addressing Approval:

Addressing Technician



- Applicant
 Planning Department Road Department
 Addressing Office

PROFESSIONAL ENGINEERS
CERTIFICATE OF COMPLIANCE FORM

1. Name of Property Owner(s): _____
 Telephone No.: _____
 Agent(s): _____ Authorization Ltr. Attached Yes No
2. Mailing Address of Landowner(s): _____
3. Physical Address of Property: _____ Parcel ID No. _____ - _____ - _____
 Section _____ Township _____ Range _____
4. Name of Contractor: _____ Telephone No.: _____
5. Length in feet of the entire road under consideration: _____ feet.
6. Type of Road being constructed: Gravel Road Chip-seal Portland Cement
 Masonry Cement Other, Explain: _____

Specification of the work areas, P.E. Initials Each Area of Work				
No	Following Areas of Work	R & B Standards; Reference No.	Approved	Denied
1	Earthwork Compaction	Sec. IV (H)		
2	Subbase Screen Analysis	Sec. V (A)		
3	Subbase Compaction	Sec. V (B)		
4	Base Course Screen Analysis	Sec. VI (B)		
	Base Course Plasticity	Sec. VI(B)		
6	Base Course Compaction	Sec. VI(B)		
7	Surface Course Screen Analysis	Sec. VII (B)		
8	Portland Cement	Sec. VIII (A)		
9	Aggregate	Sec. VIII (B)		
10	Consistency	Sec. VIII(C)		
11	Concrete Strength	Sec. VIII(E)		
12	Bridge, Concrete	Sec. XI		
	FINAL INSPECTION; Requires Signature by a Colorado Registered Professional Engineer certifying compliance with the County Road and Bridge Standard Specifications.	Print Name of Engineer: _____ _____		
		Signature of Engineer _____		
		License/Registration Number: _____		
		Date: _____		
The County Road Representative will decide all questions which may arise as to the quality and acceptability of materials furnished and work performed, and all questions which may arise as to the interpretations of the plans and specifications and all questions as to the acceptability of any phase of work on those projects for roads and bridges in Montezuma County. Said Representative has the authority from the Board of County Commissioners to stop all work which is creating unsafe conditions or which is not in accordance with these Standards and/or the approved plans.				

[SEAL]

Check if Additional Sheets Attached

7. Special Circumstances Yes, attach evidence of County Approval No.

The Board of County Commissioners reserves the right to modify specific requirements of the County Road & Bridge Standards for a specific road or project, based on application by the persons or entity constructing the project, with sufficient justification acceptable to the Board of County Commissioners.